



# Swampscott Contributory Retirement System

## CHAIRMAN

Thomas H. Driscoll, Jr., Esq.

## BOARD MEMBERS

John F. Behen, Jr., Vice Chair

Kevin F. Breen

Cheryl Herrick-Stella

Robert J. Powell, III

## RETIREMENT

## ADMINISTRATOR

Nancy A. Lord

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## AGENDA

January 28, 2020

1<sup>st</sup> Floor, Conference Room

8:00 A.M.

## Open Session

### Call to Order

1. **Approve Minutes:**
  - December 17, 2019
2. **New Members:**
  - Jeremy Lejeune – TWN - Human Resource Assistant - DOH 12/16/2019
  - Erin Condon – SPS - Tutor - DOH 1/2/2020
3. **Retirements:**
  - Donna McDonald – Director - Housing Authority-DOR-3/3/2020 - 33 yrs - Option A
  - Cynthia Beliveau – Customer Service Supervisor-DOR 2/1/2020 - 17 yrs, 5mos - Option B
4. **Disability Application**
  - Glenn Grabau-Accidental Disability Application rec'd December 30, 2019
5. **Administrative Reports Put on File:**
  - PERAC Memo #26 2019 Disability Data
  - PERAC Memo #1 Tobacco Company List
  - PERAC Memo #2 Comparative Analysis Fee Report
  - PERAC Memo #3 Mandatory Retirement Board Training
  - PERAC Memo #4 Investment Consultant RFP's
  - PERAC Memo #5 2020 Limits under Chapter 46
  - PERAC Memo #6 2020 Limits Under Section 23 of Chapter 131
  - PERAC Memo #7 COLA Notice
  - PERAC Memo #8 Actuarial Data
  - PERAC Memo #9 Buyback & Make Up Repayment Worksheets
6. **Expenses/Financials:**

• A/P Warrant 01/2020	\$99,221.48
• Payroll Warrant 01/31/2020	\$544,957.37
7. **Refunds, Transfer, Rollovers**
8. **Buyback Requests**
  - Penny Longhurst
8. **Old Business:**
9. **New Business:**
10. **Administrator Updates:**