

Swampscott Retirement Board
Minutes
January 24, 2017
1st Floor, Conference Room
8:00 A.M.

Present: Jay Kiely, Dave Castellarin, Thomas Driscoll, John Behen, Kevin Breen
and Jeanne Darcy.

1. Approve Minutes: December 20, 2016

Motion by Thomas Driscoll to approve the Minutes of December 20, 2016. 2nd by John Behen.

Unanimous.

2. Superannuation Retirement: **None**

Disability Retirement: **None**

3. Acceptance of New Member Enrollments:

Catherine Paster, Literacy Tutor, School Dept., 01/17/2017

Motion by Dave Castellarin to accept new member enrollment. 2nd by Thomas Driscoll.
Unanimous.

The following were voted on as members but are not eligible:

Jennifer Ruyan, AvTech, Library, under 20 hours in OBRA
Kendra Czernicki, LTS Social Studies, In MTRS
Cynthia Scott, Short Term Sub, under 20hours in OBRA
Molly Morrow, ESP, under 20 hours in OBRA resigned in 02/2016

Motion by John Behen to send letters to notify them that they are not eligible to be in the retirement system. 2nd by Thomas Driscoll.
Unanimous.

4. Refunds & Transfers **One**

Alexsys Echevarria resigned on 02/15/2016. Interest rate has not been issued by PERAC this time.

Motion by Thomas Driscoll to generate refund when interest rate is established. 2nd by

Dave Castellarin.
Unanimous.

5. Administrative Reports put on File:

PERAC #30 Annual Review of Medical Testing Fee
PERAC #01 Updated Public Records
PERAC #02 The Binding Effect of PERAC's Memoranda on all Retirement Boards
PERAC #03 2017 Limits under Chapter 46 of the Acts of 2002
PERAC #04 2017 Limits under Section 23 of Chapter 131 of the Acts of 2010
PERAC #05 COLA Notice
PERAC #06 Mandatory Retirement Board Member Training – 1st Quarter

Michael Sacco - Police Details and PERAC Memo #29/2016
Michael Sacco - Stoneham Retirement v. Contributory Retirement Appeal Board
Michael Sacco - Public Records Law

6. Deaths

None

7. Expenses:

Accounts Payable Warrant 01/31/2016 \$33,058.55

Motion by Dave Castellarin to accept the Accounts Payable of 01/31/2016. 2nd by Kevin Breen.
Unanimous.

Payroll Warrant 01/31/2016 \$443,038.73

Motion by Jay Kiely to accept the Payroll Warrant of 01/31/2017. 2nd by John Behen.
Unanimous.

Prior Business:

- Member paying deductions into the system since 1991 and is not eligible to be in system. Have sent information to Attorney Sacco.

New Business:

- Discussion and Vote on Swampscott Travel Regulations

Motion by Kevin Breen to accept the Travel Regulations to become effective immediately. 2nd by Jay Kiely. Send to PERAC for approval.

Unanimous.

- Discussion on Hearing for Cost of Living Increase.
Place on next month's agenda
- Member took refund and would like to buyback time. Board needs to vote on Liability.

Motion by Kevin Breen to accept liability for 2 years of credible service for Laurie Lavine upon proper makeup payment to the State Retirement Board.

- Updated Public Records Law – Public Access Records

Motion by Dave Castellarin to designate Jeanne Darcy as the Public Access Officer.
2nd by Jay Kiley.
Unanimous.

- PERAC acknowledges receipt of information regarding Dahab Associates
- Cash Receipts, Cash Disbursements, Adjustments and Trial Balance, and Bank Statements for November 2016
- Any other Business
- Meeting Adjourned.

_____	Chair, Appointed
Thomas H. Driscoll, Esq.	

_____	Elected Member
John F. Behen, Jr.	

_____	Appointed Member
John T. Kiely Jr.	

_____	Elected
Kevin F. Breen	

_____	Ex-Officio
David Castellarin	