

**Swampscott Retirement Board**  
**Minutes**  
**June 27, 2017**  
**1<sup>st</sup> Floor, Conference Room**  
**8:00 A.M.**

Present: Thomas Driscoll, Jay Kiley, John Behen, Kevin Breen, Cheryl Stella and Jeanne Darcy.

Also attending the meeting, Ron Mendes and Sean Fitzpatrick, Town Administrator.

**1. Approve Minutes:** May 25, 2017/Executive Session Minutes

Motion by Thomas Driscoll to approve the Minutes of May 25, 2017. 2<sup>nd</sup> by Jay Kiely.  
Unanimous.

**2. Superannuation Retirement:** Two

William Mpelkas, D.P.W., 06/30/2017, Option C, 32 Years and 7 Months of Service  
Christine Kowal, ESP, 06/26/2017, Option B, 13 Years and 2 Months of Service

Motion by John Behen to approve the retirements of William Mpelkas and Christine Kowal. 2<sup>nd</sup> by Kevin Breen.  
Unanimous.

**Disability Retirement:** Two

Stephen DeFelice, D.P.W.  
William Hyde, Fire Dept.

Motion by Jay Kiely to table until next month. 2<sup>nd</sup> Kevin Breen.  
Unanimous.

**3. Acceptance of New Member Enrollments:** One

Vera Mourad, Extended Day Instructor, 06/01/2017

Motion by John Behen to accept new enrollment. 2<sup>nd</sup> by Kevin Breen.  
Unanimous.

**4. Refunds & Transfers**

Two

Michele Perry, Substitute Teacher, School Dept. resigned on 11/30/2008  
Suzanne Michaud-Drucas, crossing guard, School Dept. resigned 06/1995

Motion by Jay Kiely to approve the refunds for Michele Perry and Suzanne Drucas.  
2<sup>nd</sup> John Behen.  
Unanimous.

**5. Administrative Reports put on File:**

PERAC #18 Tobacco Company List  
PERAC #19 Prosper System Changes  
PERAC #20 Application of New Public Records Law

Attorney Sacco – Public Records Law Guidelines and Finneran Decision  
Attorney Sacco – Notice from Supreme Judicial Court has on its own transferred the  
Vernava case.  
Attorney Sacco- PERAC v. Crab, Swampscott Retirement Board and R. Vernava  
Attorney Sacco – 2016 Investment Return- Leaving Money on the Table

**6. Deaths**

None

**7. Expenses:**

**Accounts Payable Warrant 06/30/2017**      \$ 74,876.79

Motion by John Behen to approve the Accounts Payable Warrant of 06/30/2017. 2<sup>nd</sup> by  
Kevin Breen.  
Unanimous.

**Payroll Warrant 06/30/2017**      \$439,017.39

Motion by Jay Kiely to approve the Payroll Warrant of 06/30/2017. 2<sup>nd</sup> by Kevin Breen  
Unanimous.

**Prior Business:**

- Payments to reserve police and fire for June 30, 2017.
- Support and Hosting Agreement tabled from last month. This does not mean we are locked in with PTG. If we were to get new software company they would transfer the files. I have attached updated Boards that have utilized this.

Kevin Breen will look to see what other providers are out there  
The Board recommends that PTG come to next meeting.

### **New Business**

- Sean Fitzgerald discussed if the Board had ever considered moving the Retirement System into Essex Retirement. Sean Fitzgerald also mentioned setting up a task force.
- Public Records Law (attached) must be adopted and voted on.

Motion by Jay Kiely to adopt the Public Records Law and put on our website.  
2<sup>nd</sup> by Kevin Breen.  
Unanimous.

- Supplemental Rules and Regulations. Discussion on updating.

Check with Perac's Attorney to see if they can recommend changes to supplementary.

- April Trial Balance/Bank Statement
- Any other Business

_____	Chair, Appointed
Thomas H. Driscoll, Esq.	

_____	Elected Member
John F. Behen, Jr.	

_____	Appointed Member
John T. Kiely, Jr.	

_____	Elected
Kevin F. Breen	

_____	Ex-Officio
Cheryl Stella	